



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

DONALD L. WOLFE, Director

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August 18, 2005

IN REPLY PLEASE

REFER TO FILE: **AS-0**
001056
Amendment 3
001057
Amendment 3
001059
Amendment 5

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**MONTROSE/ALTADENA MEDIANS,
WILLOWBROOK AVENUE, ET AL., MEDIANS, AND
SAN VICENTE BOULEVARD, ET AL., MEDIANS
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES
SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the additional contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve amendment of the following contracts for landscape maintenance services to extend them for an additional term of six months, starting September 20, 2005, while Public Works completes the solicitation process for new contracts:
 - Contract No. 001056 with Wurzel Landscape, Incorporated, for the Montrose/Altadena medians' landscape and grounds maintenance and to increase the maximum sum by \$12,169;
 - Contract No. 001057 with Wurzel Landscape, Incorporated, for the Willowbrook Avenue medians' landscape and grounds maintenance and to increase the maximum sum by \$15,338; and
 - Contract No. 001059 with Wurzel Landscape, Incorporated, for the San Vicente Boulevard medians' landscape and grounds maintenance and to increase the maximum sum by \$19,213.

3. Delegate authority to the Director of Public Works to expend up to an additional 20 percent of the above amounts for supplementary, unforeseen landscape maintenance services that may be required within the scope of work. Funds are available in Public Works' 2005-06 Road Fund Budget.
4. Direct the Chair to execute the amendments upon presentation.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to continue three existing median landscape maintenance service contracts, starting September 20, 2005, up to an additional six months. Public Works is preparing a Request for Statement of Qualifications (RFSQ) for a Landscape Maintenance Master Agreement. When a certified list of vendors has been established, Public Works will solicit bids from certified vendors for the three contracts.

On March 20, 2000, your Board awarded Contract Nos. 001056, 001057, and 001059 to Wurzel Landscape, Incorporated, to provide landscape maintenance services at various medians located in the Montrose/Altadena, Willowbrook Avenue, and the San Vicente Boulevard areas, respectively.

All three contracts commenced on March 20, 2000, with initial 2-year terms and three 1-year renewal options. Public Works has exercised all renewal options for the three contracts. All three contracts were extended an additional six months on March 20, 2005, under authority granted by your Board to the Director of Public Works to allow time to complete the solicitation and award of new contracts. The existing contracts are scheduled to expire on September 19, 2005. The process to develop a RFSQ applicable for many of our landscaping services is substantially complete. We are now requesting additional time extensions for a maximum of six months to allow sufficient time to complete our RFSQ process and execute a Landscape Maintenance Master Agreement.

Implementation of Strategic Plan Goals

This recommended action is consistent with the County Strategic Plan Goals of Organizational Effectiveness and Fiscal Responsibility. These amendments will allow us to continue to utilize the contractor's expertise to effectively provide these landscape maintenance services in a timely, responsive, and cost-effective manner as well as improve the quality of life in the County.

FISCAL IMPACT/FINANCING

The financial authorizations requested for each contract are prorated figures of existing annual contract amounts. The Montrose/Altadena medians landscape and grounds maintenance service is \$12,169 for six months, plus 20 percent for additional, unforeseen landscape maintenance services that may be required within the scope of work. The Willowbrook Avenue medians landscape and grounds maintenance service is \$15,338 for six months, plus 20 percent for additional, unforeseen landscape maintenance services that may be required within the scope of work. The San Vicente Boulevard medians landscape and grounds maintenance service is \$19,213 for six months, plus 20 percent for additional, unforeseen landscape maintenance services that may be required within the scope of work. There will be no impact on net County cost. Funds are available in Public Works' 2005-06 Road Fund Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the amendments as to form. Prior to the Chair executing these amendments, which are substantially reflected in the enclosures, the contractor will execute them and County Counsel will approve as to form.

These amendments will continue the contracts' existing terms, specifications, and conditions. The billing rates will remain consistent with the existing contract rates. Therefore, the services provided under these extensions continue to be cost-effective.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the CEQA as specified in Class 1 (j) and (s) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these amendments will allow the current contracted services to continue.

The Honorable Board of Supervisors
August 18, 2005
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CONCLUSION

One adopted copy of this letter is requested. Public Works will present the vendor-signed contract amendments at a later date for the Chair's and Executive Officer's signatures.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

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Enc. 3

cc: Chief Administrative Office
County Counsel

AMENDMENT 3 TO CONTRACT NO. 001056

MONTROSE/ALTADENA MEDIANS

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AMENDMENT, made and entered into as of this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and WURZEL LANDSCAPE, INCORPORATED (hereinafter referred to as CONTRACTOR).

W I T N E S S E T H

WHEREAS, Contract No. 001056 was entered into between the COUNTY and the CONTRACTOR on March 20, 2000, for landscape and grounds maintenance services at various medians located in the Montrose/Altadena area; and

WHEREAS, On February 8, 2005, the Board approved extending the expiration of the term of the Contract for six months from March 19, 2005, to September 19, 2005; and

WHEREAS, Public Works desires that this service be extended on a month-to-month basis up to six months under the Contract's existing terms and conditions and the CONTRACTOR wishes to provide the service.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 001056 between them shall be amended as follows:

FIRST: Part I, Section 1A of the Contract is hereby amended to extend the expiration of the contract for six months from September 19, 2005, to March 19, 2006. The extension of this Contract will become effective upon Board approval and execution by the CONTRACTOR and the Director of Public Works.

SECOND: All other terms, requirements, specifications, conditions and prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the COUNTY has by order of its Board of Supervisors, caused these presents to be subscribed by the Chair of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

ATTEST:

VIOLET VARONA-LUKENS
Executive Officer of the
Board of Supervisors of
the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

WURZEL LANDSCAPE, INCORPORATED

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name

AMENDMENT 3 TO CONTRACT NO. 001057

WILLOWBROOK AVENUE, ET AL., MEDIANS

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AMENDMENT, made and entered into as of this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and WURZEL LANDSCAPE, INCORPORATED (hereinafter referred to as CONTRACTOR).

W I T N E S S E I H

WHEREAS, Contract No. 001057 was entered into between the COUNTY and the CONTRACTOR on March 20, 2000, for landscape and grounds maintenance services at various medians located in the Willowbrook Avenue area; and

WHEREAS, On February 8, 2005, the Board approved extending the expiration of the term of the Contract for six months from March 19, 2005, to September 19, 2005; and

WHEREAS, Public Works desires that this service be extended on a month-to-month basis up to six months under the Contract's existing terms and conditions and the CONTRACTOR wishes to provide the service.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 001057 between them shall be amended as follows:

FIRST: Part I, Section 1A of the Contract is hereby amended to extend the expiration of the contract for six months from September 19, 2005, to March 19, 2006. The extension of this Contract will become effective upon Board approval and execution by the CONTRACTOR and the Director of Public Works.

SECOND: All other terms, requirements, specifications, conditions and prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the COUNTY has by order of its Board of Supervisors, caused these presents to be subscribed by the Chair of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

ATTEST:

VIOLET VARONA-LUKENS
Executive Officer of the
Board of Supervisors of
the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

WURZEL LANDSCAPE, INCORPORATED

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name

AMENDMENT 5 TO CONTRACT NO. 001059
SAN VICENTE BOULEVARD, ET AL., MEDIANS
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AMENDMENT, made and entered into as of this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and WURZEL LANDSCAPE, INCORPORATED (hereinafter referred to as CONTRACTOR).

W I T N E S S E I H

WHEREAS, Contract No. 001059 was entered into between the COUNTY and the CONTRACTOR on March 20, 2000, for landscape and grounds maintenance services at various medians located in the San Vicente Boulevard area; and

WHEREAS, On February 8, 2005, the Board approved extending the expiration of the term of the Contract for six months from March 19, 2005, to September 19, 2005; and

WHEREAS, Public Works desires that this service be extended on a month-to-month basis up to six months under the Contract's existing terms and conditions and the CONTRACTOR wishes to provide the service.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 001059 between them shall be amended as follows:

FIRST: Part I, Section 1A of the Contract is hereby amended to extend the expiration of the contract for six months from September 19, 2005, to March 19, 2006. The extension of this Contract will become effective upon Board approval and execution by the CONTRACTOR and the Director of Public Works.

SECOND: All other terms, requirements, specifications, conditions and prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the COUNTY has by order of its Board of Supervisors, caused these presents to be subscribed by the Chair of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

ATTEST:

VIOLET VARONA-LUKENS
Executive Officer of the
Board of Supervisors of
the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

WURZEL LANDSCAPE, INCORPORATED

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name